

Minutes of the NS Division ES&H Committee

March 15, 2007

Review of minutes from November 2007 Meeting

Attendees: Dennis Collins, Brian Fujikawa, Daniela Leitner, Paul Fallon, Jorgen Randrup, Frank Rosado, Linnea Wahl, Marty White

- 1) Update on A. Ghiorso Clean-up (B71)
 - All chemicals have been cleared out of Al's lab
 - Some work still to be done
- 2) Ergo Review by Supervisors
 - All supervisors must review ergo info with employees
 - This is actually something covered during regular safety inspections
 - Review is due by next Friday, 3/23 – Final report/spreadsheet goes to D. Attia
 - Form should be forwarded to Marty White (Keep a completed copy for yourself)
 - Every division is developing their own form/process
 - About 50% of injuries are ergo related
 - Some suggested changes to review from: Lighting, etc.
- 3) Safety Walk Arounds
 - 90% Compliance
 - Good response for lab spaces, poor for office spaces
 - Qtrly review for lab spaces is enough, maybe not as often for offices
 - Lab space inspections are now due
 - New checklist generated from EH&S – These are suggestions only! Each division will develop their own process
 - Any feedback from employees regarding walk arounds? Most employees are already familiar with this
 - Small sub-committee will meet later to lay out specific procedures – Marty and Dennis will be on this committee
- 4) MESH Review
 - Sometime this Summer (No specific date yet)
 - Evaluates management of EH&S in each division
 - Is there a Safety Plan? Regular meetings, hazards, PPE, etc.
 - Go to Safety Review Committee website for MESH info
 - Past problems from previous MESH reviews will be given added attention
 - GERT: On-line course/ 10 page pamphlet – Only 65% compliance for NSD
 - L. Wahl will check to see who initiates safety walkthrough training
 - Last year's MESH review to be distributed
- 5) NSD Ergo Plan
 - Some divisions have out together ergo plans

- Should be tailored to your risks
- Monday morning meetings, walkthroughs, etc.

6) Misc. Safety Issues

- Next meeting: April 26, 9AM
- AHDs: Marty to contact AHD owners
- CATS Status: OK
- Walk arounds: Have person enter findings into CATS themselves – Some training may be needed